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Booklet: Bullying in the Workplace



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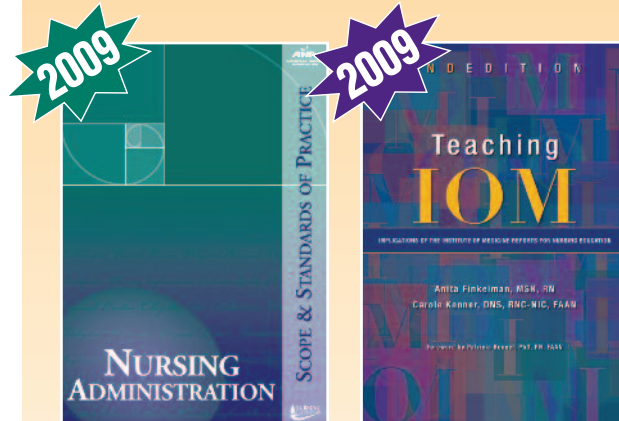
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Nurses seeking to create exemplary practice environments refer to ANA's Foundation of Nursing to guide them in their daily practice, thinking and decision-making. This three-book package provides the guidance, support, and justification required to achieve excellence in professional practice.

Nurses will:

- Gain a better understanding of the scope of professional nursing practice by increasing their knowledge of the standards of professional performance with *Nursing: Scope and Standards of Practice*.
- Be better prepared to meet the ethical challenges present in today's healthcare environment by applying the values, duties and commitment found in the *Guide to the Code of Ethics for Nurses for Nurse: Interpretation and Applications* to everyday practice.
- Reaffirm and renew their commitment to society and the profession by reviewing *Nursing's Social Policy Statement: The Essence of the Profession*.

A must have for nurse managers, staff nurses, nurse educators and students, nurse researchers, charge nurses, boards of nursing, researchers, consultants, regulators and other decision making bodies.

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It informs and guides nursing practice and is often used as a reference for:

- Quality improvement;
- Certification and credentialing;
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- Social context and contract
- Definition of nursing
- Authority for practice
- Nursing's knowledge base
- Scope and standards of practice
- Regulation of practice

These elements have been revised in recognition of the ongoing-advances in nursing practice and knowledge, delineating and reaffirming the deep societal commitments of the profession.

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- History
- Application
- Purpose
- Case studies
- Theory
- Examples

For easy reference, the book also features; provision statement with each chapter, full text of ANA's *Code of Ethics* and an index of key concepts.

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Nurses seeking to create exemplary practice environments will want to take advantage of this innovative format when reviewing nursing cornerstone documents.

Participants will:

- Be better prepared to meet the ethical challenges present in today's healthcare environment by familiarizing yourself with the Code of Ethics.
- Understand the scope of professional nursing practice by increasing your knowledge of the Scope and Standards of Practice.
- Renew the public's trust in nursing as you review your professional responsibilities in Nursing's Social Policy Statement.

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This publication is for nurses who want to increase their professional awareness and knowledge and develop the skills needed to create safe workplaces. Key topics:

- Recognizing acts of bullying;
- Identifying the causes and consequences of bullying;
- Learning about the expected actions and responsibilities of individual nurses, nurse managers, and healthcare organizations including zero tolerance policies.

Readily available key resources round out this authoritative workplace publication. 2012/28pp.

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ANA is approved by the California Board of Registered Nursing, Provider Number CEP6178.

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(See full description on page 11).

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